

Terms and Conditions  
**Stafford Music School**  
Revised December 2023

Please retain for your future reference

- The monthly cost of lesson fees is spread out across the year with **12 equal payments** due on the **1<sup>st</sup> of each month** through our payment provider **Go Cardless**.
- If payment is not made, lessons CANNOT be attended.
- Due to charges passed on to us by Go Cardless, in the event of a failed direct debit payment there will be a charge of £1.50 applied to the next payment.
- Please be aware that tuition is based on registration, not attendance. If lessons are not attended by yourself for whatever reason, group lessons will still take place and we will reserve your place in your absence. Consequently, **payment will still be due for any lessons missed**. 24 hours' notice prior to the cancellation of a lesson is still appreciated to cause minimal disruption.
- In the event of illness, please follow usual school guidance regarding lesson attendance. For more information: <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>
- Stafford Music School do not routinely offer catch up lessons for lessons missed. Homework can always be forwarded to students attending group lessons so they don't fall behind.
- Lessons cancelled by your teacher will be refunded in full for that session unless an alternative time and date can be agreed, or a suitable replacement teacher is available face to face or online.
- In the event that only one student attends a group lesson, class time will reduce to half an hour for that week only (our usual one to one duration).
- If a group permanently reduces to 2 students, the class duration will reduce to half an hour.
- For Yamaha group lessons, course books will be required as part of your study programme and start from £25.00 per book (including accompanying CD, USB or Code). Each book will normally last at least 1 year of study.
- In the unfortunate event that you are unable to continue with your lessons, we respectfully ask for **one calendar months' notice of cancellation by email to admin@staffordmusicschool.co.uk**. For Students attending lessons until the end of July, **the final payment will be on 1<sup>st</sup> August**.
- Stafford Music School reserves the right to replace the teacher of the classes with another suitably qualified teacher should this become necessary.
- Stafford Music School reserves the right to amalgamate classes from time to time. If this is necessary you will be notified in advance.
- Stafford Music School reserves the right to exclude any member who becomes too disruptive for a class to continue effectively.



**STAFFORD**  
**MUSIC SCHOOL**  
www.staffordmusicschool.co.uk

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**Tel: 07940 228000**



**MUSIC POINT**

- It is your responsibility to inform us of any changes to your personal details.